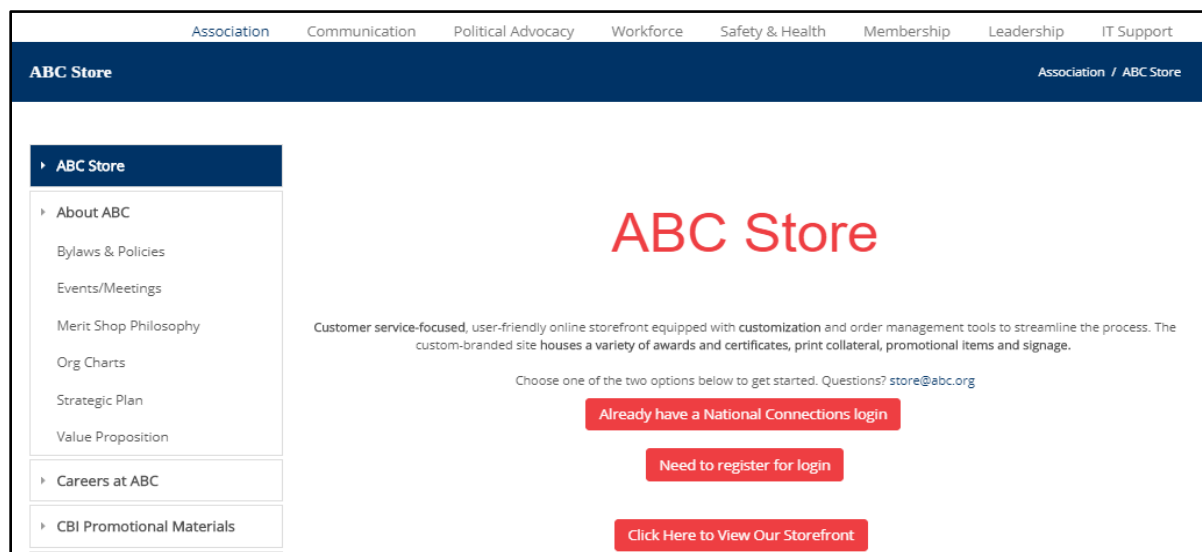
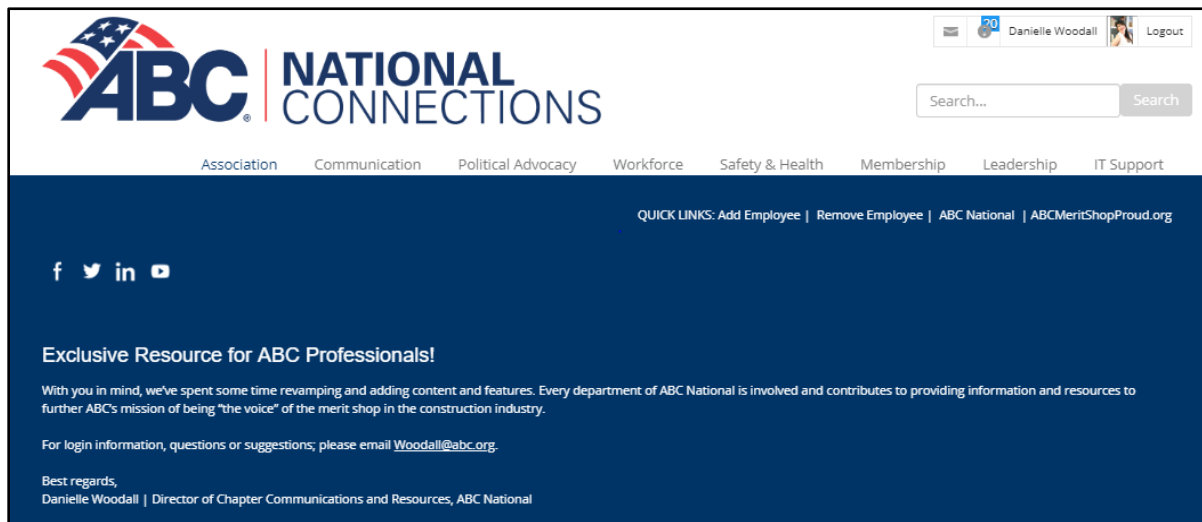




# ABC Store User Guide

## Accessing the ABC Store

The ABC Store can be accessed through National Connections at [nationalconnections.abc.org](http://nationalconnections.abc.org). Hover over “Association” and click “ABC Store.” Then, select the appropriate login option to proceed to the store.



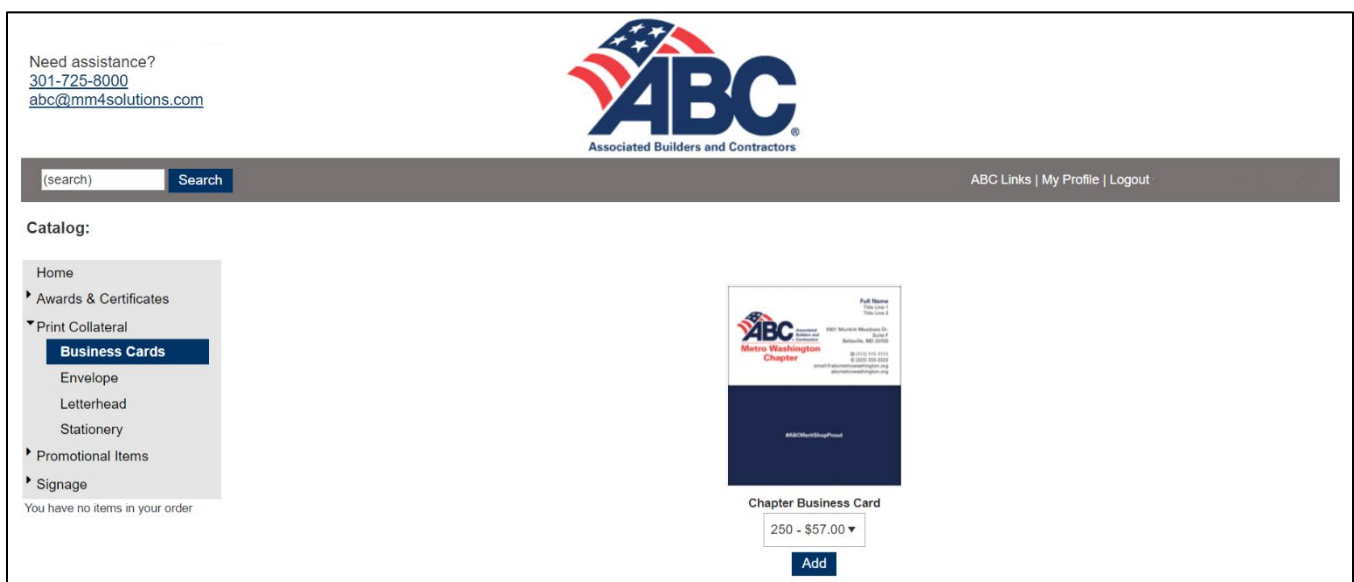
## Time to Shop

Products are divided into four categories. Select the appropriate catalog for your shopping needs.




## Ordering a Customizable Product

Select a quantity and click "Add."



To order business cards, enter your name, title and email address. Then, by selecting your chapter from the Address Information drop-down menu, the remaining fields will be completed automatically. Select "Checkout."

Need assistance?  
301-725-8000  
[abc@mm4solutions.com](mailto:abc@mm4solutions.com)



ABC Links | My Profile | Logout

### Imprint Information

**Name and Title**

First Name:

Middle Name:

Last Name:

Title 1:

Optional Title 2:

**Address Information**

Choose a chapter from the list below

**Address Information:**

Street 1:

Street 2:

City, State:  
 ,

Zip:

**Contact Information**


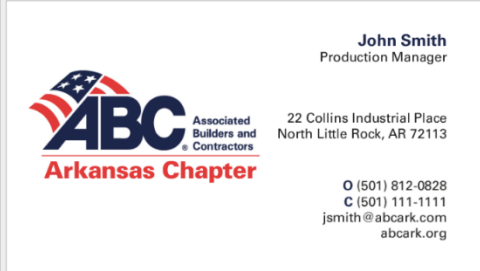
Office

Cell

Email:

Website:

### Chapter Business Card



Back Side

Cancel Checkout


Cancel Order

You can then review and confirm your order. Select “Cancel” if you need to make any edits, or check the approval box and select “Accept Proof” if the proof is accurate. You will then be directed to the Shipping page, where you can proceed with shipping details or elect to add more items to your order by selecting “Add Products.”

Provide confirmation of this proof.

☒ I am responsible for all costs applicable for this order and approve the exact layout shown.

[◀ Cancel](#) [Accept Proof ▶](#)



**John Smith**  
Production Manager

22 Collins Industrial Place  
North Little Rock, AR 72113


O (501) 812-0828  
C (501) 111-1111  
jsmith@abcark.com  
abcark.org


#ABCMeritShopProud

## Selecting Additional Items

Enter the quantity of each item and select “Add” to add the item to your cart. When you finish shopping, select “Checkout” in the bottom left corner or the basket in the gray bar across the top of your screen.

Need assistance?  
301-725-8000  
[abc@mm4solutions.com](mailto:abc@mm4solutions.com)



ABC Links | My Profile |  (2) | Logout


**Catalog:**

- Home
- ▶ Awards & Certificates
- ▶ Print Collateral
- ▶ Promotional Items
  - Apparel
  - Decals
  - Drinkware
  - Golf
  - Office Supplies
  - Pins & Plaques
  - Technology**
- ▶ Signage


Your Order

- ✖ Chapter Business Card (Smith, J.) - 250
- ✖ ABC Flash Drive - 10


**Can't find what you want?**  
Contact us for more ideas: 301.725.8000 or [email us](#)




ABC Flash Drive  
Cost: \$9.00  
On Hand: 85




ABC Magnetic Work Light  
Cost: \$6.99  
On Hand: 150



ABC Smart Wallet  
Cost: \$3.99 ea. Min 200



ABC 4000mAh Slim Power Bank  
Cost: \$12.99  
On Hand: 100





ABC PopSocket Grip  
Cost: \$6.99 ea. Min 100

# Order Review

After previewing your order, you can remove items by selecting the “X,” edit a customizable item by selecting “Edit,” or select “Continue” to proceed.

Need assistance?  
301-725-8000  
[abc@mm4solutions.com](mailto:abc@mm4solutions.com)



ABC Links | My Profile |  (2) | Logout

Items

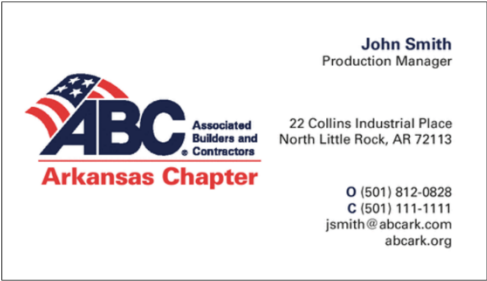
Item	Quantity	Price	Remove	Edit
ABC Flash Drive	10	\$95.00	X	
Chapter Business Card (Smith, J.)	250	\$57.00	X	<a href="#">edit</a>

Add Products


Continue ▶

Previews

Chapter Business Card (Smith, J.)



ABC Flash Drive





Continue ▶

## Shipping Information



All order tracking information will be sent to the purchaser's email address. Enter your shipping information. You once again have the option to adjust the quantity, remove an item, make an edit to a customizable item or add more products. A comments section is available for you to enter feedback or product requests, but note not all requests can or will be accommodated. Select "Billing Info" to proceed.

Need assistance?  
301-725-8000  
[abc@mm4solutions.com](mailto:abc@mm4solutions.com)



ABC Links | My Profile |  (2) | Logout

Select Quantities for your Items:

Item	Qty	Remove	Edit
ABC Flash Drive	<input type="text" value="10"/>		
Chapter Business Card (Smith, J.)	250 - \$57.00 ▼		<a href="#">edit</a>

Add ProductsUpdate

Requestor Information:

Your First Name:

Your Last Name:

Your Email Address:

Shipping Information:

Verify your shipping information to ensure proper delivery. UPS and FedEx will not deliver to P.O. Box. You must provide a street address.

Ship To:

Attn:

Street 1:

Street 2:

City, State:

Zip:

Comments & Suggestions

Please provide feedback and suggestions for new items and features.


Comments (Note special requests cannot be guaranteed):  
(optional)


Billing Info ►

## Billing Information - Chapters and Members

Select your shipping method from the drop-down menu and select “Update Total.” Enter your credit card information and select “Review Order.”

Need assistance?  
301-725-8000  
[abc@mm4solutions.com](mailto:abc@mm4solutions.com)



ABC Links | My Profile |  (2) | Logout


**Billing:**

Following is a summary of your order. Please verify that the items and quantities are correct.

Item	Quantity	Price
ABC Flash Drive	10	\$90.00
Processing fee for ABC Flash Drive	1	\$5.00
Chapter Business Card (Smith, J.)	250	\$57.00
<b>Shipping:</b>	UPS - Ground - \$15.21	
<b>Update Total</b>	<b>Total Price:</b>	<b>\$167.21</b>

**Credit Card Information:**

Credit Card Number: \*

Type: \* 

Expires: \*

First: \* John

Last: \* Smith

Billing Address: \*

City, State: \* \*

Zip: \*

Cardholder Phone: \*

Cardholder E-mail: \* [jsmith@abcark.com](mailto:jsmith@abcark.com)


[< Back](#) [Review Order >](#)


[Cancel Order](#)

## Billing Information - National

Select your shipping method from the drop-down menu and select “Update Total.” Under “Billing Information” enter your purchase order number (optional) and the shipping department (required). Select “Review Order” to proceed.

Need assistance?  
301-725-8000  
[abc@mm4solutions.com](mailto:abc@mm4solutions.com)



ABC Links | My Profile |  (2) | Logout

**Billing:**

Your order summary is below. Be sure to verify all items and quantities.

Item	Quantity	Price
ABC Flash Drive	10	\$90.00
Processing fee for ABC Flash Drive	1	\$5.00
Chapter Business Card (Smith, J.)	250	\$57.00
Discount		\$-167.21
<b>Shipping:</b>	UPS - Ground - \$15.21	
<b>Update Total</b>	<b>Total Price:</b>	<b>\$0.00</b>

**Billing Information:**

PO: \*

Shipping Department: \*

[< Back](#) [Review Order >](#)




## Review Order - Chapters and Members

After reviewing, select “Send Order” to process the order. You will receive a confirmation email with your order number, followed by one final email including tracking information once the order ships.

## Review Order - National

After reviewing, select “Send Order” and your order will be sent to ABC National staff for approval. You will receive a confirmation email with your order number and will later receive confirmation your order is in production after it has been approved. One final email will be sent to you with tracking information once the order ships.

Need assistance?  
301-725-8000  
abc@mm4solutions.com



ABC Links | My Profile |  (2) | Logout

Your order is not yet complete. Following is a summary of your order.  
Please verify all information carefully, then click Send Order.

Item	Qty	Price
ABC Flash Drive	10	\$90.00
Processing fee for ABC Flash Drive	1	\$5.00
Chapter Business Card (Smith, J.)	250	\$57.00
Shipping		\$15.21
<b>Total Price:</b>		<b>\$167.21</b>

Bill To:


Card: Card Number: XXXXXXXXXX.  
Cardholder Name: John Smith  
Expires: 04/23  
Phone of Cardholder:  
Email of Cardholder:  
Address:

Ship To:

Method: UPS - Ground  
Attn: John Smith  
Address: Arkansas Chapter  
22 Collins In  
North Little Rock, AR  
72113

Item Proofs:


Chapter Business Card (Smith, J.)



**John Smith**  
Production Manager  
  
22 Collins Industrial Place  
North Little Rock, AR 72113  
  
O (501) 812-0828  
C (501) 111-2222  
jsmith@abcark.com  
www.abcark.org

#ABCMeritShopProud

ABC Flash Drive



Send Order ▶

Cancel Order

## Your Orders

Click “My Profile” in the gray bar and then “My Orders” to view your order status and history.

Need assistance?  
301.725.8000  
[abc@mm4solutions.com](mailto:abc@mm4solutions.com)



ABC Links | My Profile | Logout

My Orders

My Information

First Name:  
Last Name:  
Email Address:  
Password: \*\*\*\*\*  
Division: Chapters  
User Type: 30

*Powered by*



Need assistance? Contact Daniel Ray

[abc@mm4solutions.com](mailto:abc@mm4solutions.com) • 301.725.8000